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01 August 2021

Service Agreement No. **XXXX**

**Temporary Skill Shortage (TSS) visa 482 (Short-term stream)
Sponsored by Australian Employer**

Applicant: **XXX** ("the applicant")
Sponsor: **XXX** (the sponsor")
Client: Collectively **XXX** ("the client")
Migration Agent: **Alexei Grinko** ("the agent")

1. The agent will carry out the following work:

Make an application for a Subclass 482 visa Temporary Skill Shortage visa (Short-term stream) on behalf of the applicant nominated by the sponsor.

- (a) Represent the client in DHA (Department of Home Affairs) and in all other Australian authorities on the subject of the current case.
- (b) Advise the client regarding all aspects of the applications.
- (c) Preparation and lodgment of Sponsorship and Nomination applications and all other related forms specified by The Regulations on behalf of the sponsor
- (d) Preparation and lodgment of visa application and supporting documents to DHA on behalf of the applicant
- (e) Carrying out all further work needed in respect of the application until a decision is made.

2. Fees and charges:

Agent's fees for visa 482 application	\$ 6700
Filing fees payable to DHA including 1.4% cc surcharge:	
XXX Business Sponsorship Application	\$ 426
XXX Position Nomination (xxx)	\$ 335
Visa sub-class 482 (short-term stream) application	\$ 1,308
Fees payable to DESE including 1.4% cc surcharge:	
Skilling Australia Fund Levy (annual turn over less than \$10mil for 2 years)	\$ 2,434
TOTAL payable	\$ 11,203

3. Filing fees are subject to changes at DHA's discretion.

4. **The agent's fees and filing fees will be payable as follows;**

Amount payable before commencement of work	\$ 3,426
<i>Agent's fees for visa 482 application (1st instalment)</i>	
<i>Business Sponsorship Application</i>	
Amount payable after the sponsorship is granted	\$ 6,469
<i>Agent's fees for visa 482 application (2nd instalment)</i>	
<i>Position Nomination (XXXX)</i>	
<i>Skilling Australia Fund Levy (annual turnover less than \$10mil for 2 years)</i>	
Amount payable after the nomination is granted and before the visa 482 application is lodged	\$ 1,308
<i>Visa sub-class 482 (short-term stream) application</i>	
Total	\$ 11,203

5. Filing fees and other expenses must be paid to the agent within 7 days of payment being requested by the agent.

6. All fees for services provided by the agent are not inclusive of GST as being considered as export services if payable from overseas otherwise 10% of GST must be paid on Agent's fees and other expenses.

7. The agent believes that the client has reasonable prospects of success in this application but does not guarantee that the client will be successful. Furthermore, the agent is not able to provide a definite date as to when this matter is likely to be finalized.

8. Any correspondence between the Client and the Agent (including e-mails) relevant to the case under the Agreement is regarded as a part of the Agreement and may be used as evidence for a dispute.

9. If the Client withdraws instructions from the Agent or the application is withdrawn or discontinued at the initiative of the Client, no refund of any amount will be payable by the Agent to the Client.

10. If the client refuses or is unable to make any payment to the agent within 28 days of being requested to do so the agent may cease acting for the client and no refund of fees will be payable to the client.

11. If the client is unable or unwilling to provide information or documents requested by the agent in connection with the application within 28 days of being requested to do so the agent may cease acting for the client and no refund of fees will be payable to the client.

12. If the agent ceases acting for the client in accordance with the terms of the agreement and any amount is owing by the client to the agent the agent will be entitled to retain documents relating to the application (other than documents belonging to the client as mentioned in paragraph 10.4 of the Code of Conduct) until the amount owing is paid to the agent.

13. The agent will commence work on the matter within 7 days of the client making the initial payment of fees.

14. The conduct of migration agents is regulated by a Code of Conduct:

<https://www.mara.gov.au/tools-for-registered-agents/code-of-conduct> and Consumer Guide:

<https://www.mara.gov.au/get-help-with-a-visa/help-from-registered-agents/steps-to-choose/consumer-guide>

Dated: 01 August 2021

Dated:

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Mr Alexei Grinko
Migration Agent 0103440
Sydney Visa Pty Ltd

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XXXX
Mobile xxxx
Phone: xxx
xxxx
Email: xxx
Website: xxx